

## **BUILDING DIVISION SUPERVISOR VILLAGE OF DEERFIELD**

The Village of Deerfield, Illinois (Pop. 19,197) seeks applicants for the full-time position of Building Division Supervisor following a retirement scheduled in June. The hiring range for this position is \$130,761 - \$153,836 depending on qualifications and experience (Complete 2024 Salary Range: \$130,761 – \$169,220, adjusted annually).

Research shows that women and other underrepresented and historically marginalized groups tend to apply only when they check every box in the posting. If you are reading this and hesitating to click “apply” for that reason, we encourage you to go for it! A true passion and excitement for making an impact is just as important as work experience.

Under general direction of the Deputy Village Manager/Director of Community Development or designee, the Building Division Supervisor continuously plans, directs, coordinates and evaluates the Village’s permit process, inspection process and plan review in the Building Division of the Community Development Department including the supervision of four full time staff and two contracted employees. Duties involve ensuring compliance with municipal code, building regulations, and zoning ordinances, as well as serving as a central resource for interpreting and applying local ordinances and building codes. The Building Division Supervisor fulfills the position of Certified Building Official (CBO) as required by Illinois State Law.

The ideal candidate will have a Bachelor’s Degree in construction management, public administration, or civil engineering and hold relevant ICC certifications. Seven to ten years of experience with residential and/or commercial inspections in combination with residential and/or commercial construction experience, three of which are at a supervisory level, is required. Familiarity with OpenGov software is preferred.

The Village of Deerfield offers a generous benefit package to support your personal and professional life which includes the following: flexible schedule opportunities, six weeks of guaranteed paid parental leave, tuition reimbursement after one year of employment, annual accruals of five personal days, two weeks of vacation time, two weeks of sick time, BCBS Health, Delta Dental, VSP Vision, \$125,000 of employer paid life insurance, IMRF Pension, regular feedback with opportunities for pay increases during the probationary period and more. Hours are generally Monday through Friday, 8:00 a.m. to 4:30 p.m.

For a complete job description visit the Village’s website at [www.deerfield.il.us](http://www.deerfield.il.us). Interested candidates should apply with a resume and letter of interest via the Village’s website. The recruitment for this position will remain open until the position is filled, with a first review of resumes Monday, April 22.